



FAFSA Completion Workshop Checklist

To complete the Free Application for Federal Student Aid (FAFSA), you will need to have:

- Your Social Security Number
- Your Alien Registration Number (if you are not a U.S. citizen) – Permanent Resident
- Your 2015 federal income tax returns 1040 or 1040EZ, W-2s, and other records of money earned. (Note: You may be able to transfer your federal tax return information into your FAFSA using the IRS Data Retrieval Tool.)
- Your parent(s) federal income tax returns (1040 or 1040 EZ) If you're a dependent (age 18-23, unless declared otherwise), and W-2 forms. If you or your parents have not completed your taxes yet, you can estimate your income and other tax return information, and then correct your application after you have filed your taxes.
- Bank statements and records of investments (if applicable)
- Records of untaxed income such as Welfare benefits (TANF), SNAP, Social Security income, veteran's benefits, military or clergy allowances (if applicable).
- Records of any additional untaxed income. Examples include: child support received, veterans' non-education benefits, money received or paid on your behalf, etc. (if applicable)
- Records relating to any unusual family financial circumstances, such as anything that changed from last year or anything that distinguishes the family from the typical family in terms of unusual marital situations, living situations, separations, death, etc.
- An FSA ID to sign electronically. www.fsaaid.gov

If you are applying as a dependent- again, you are unless declared otherwise- one parent is required to sign as well. To electronically fill out your FAFSA online, your parent should also apply for a FAFSA ID at the same site.

- High school seniors should plan to bring their parent(s) or legal guardians to the FAFSA Completion Workshop or make certain that they bring their parent(s) financial information listed above.